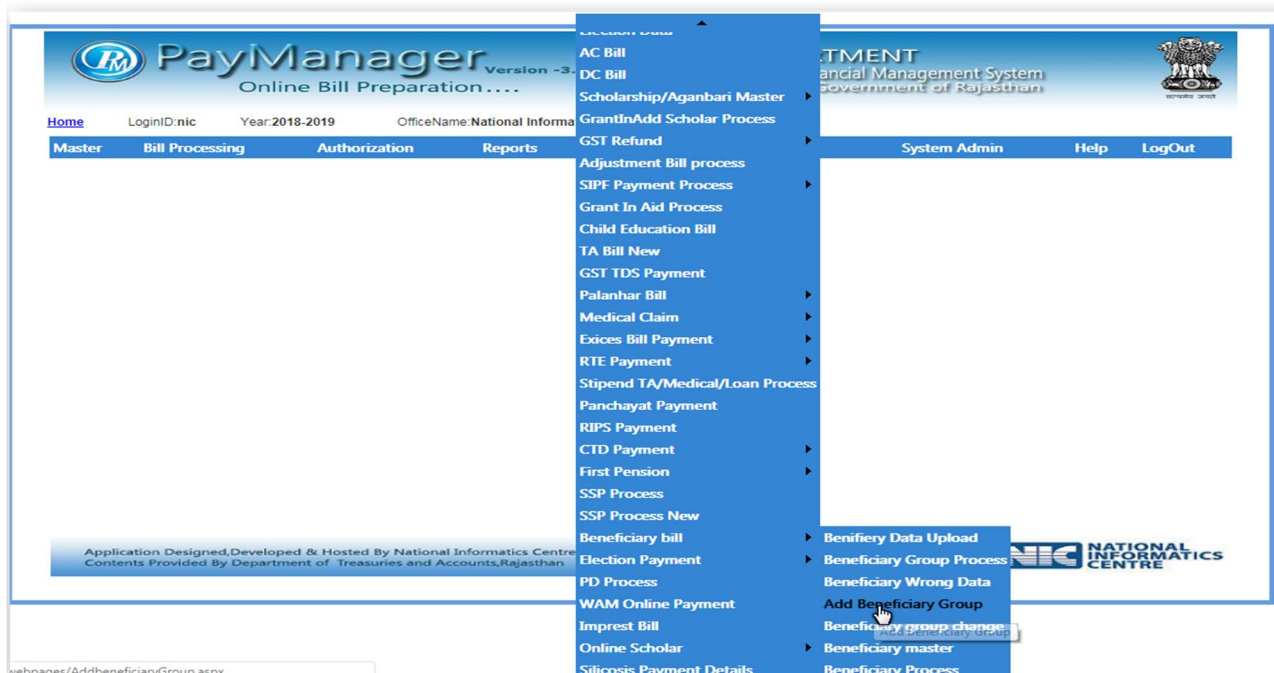


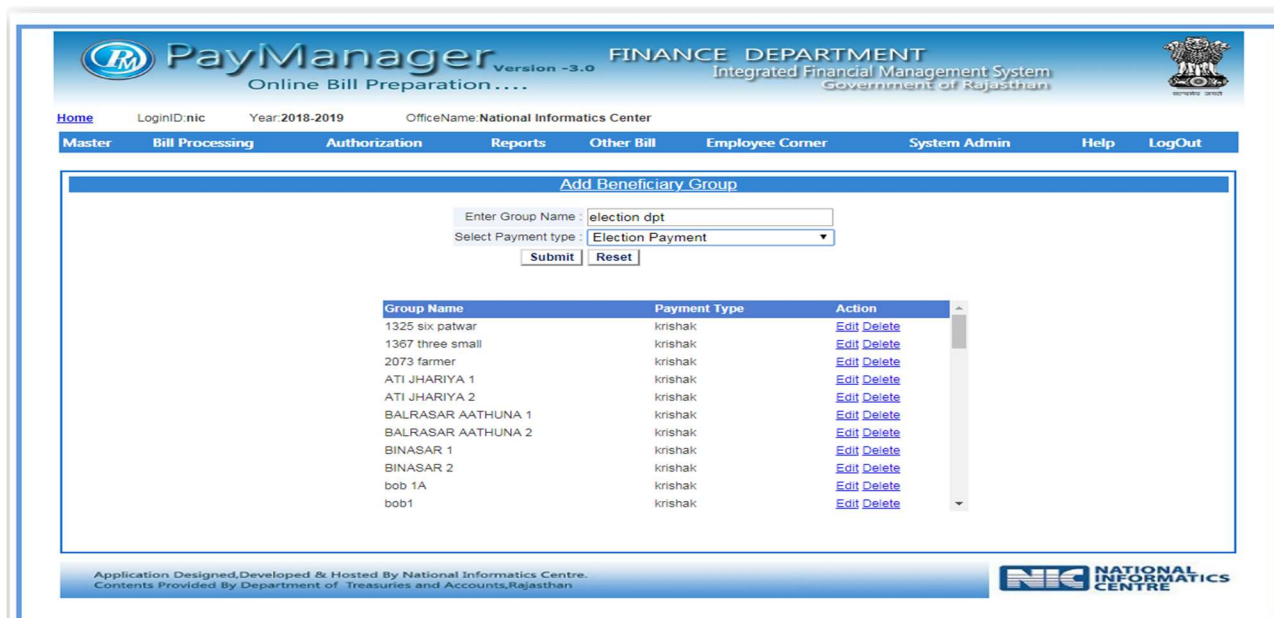
Election Payment

1. To payment for election, first upload data on paymanager.
to upload data first create beneficiary group in **other bill** --- **Beneficiary bill** ---- **Add beneficiary group**.

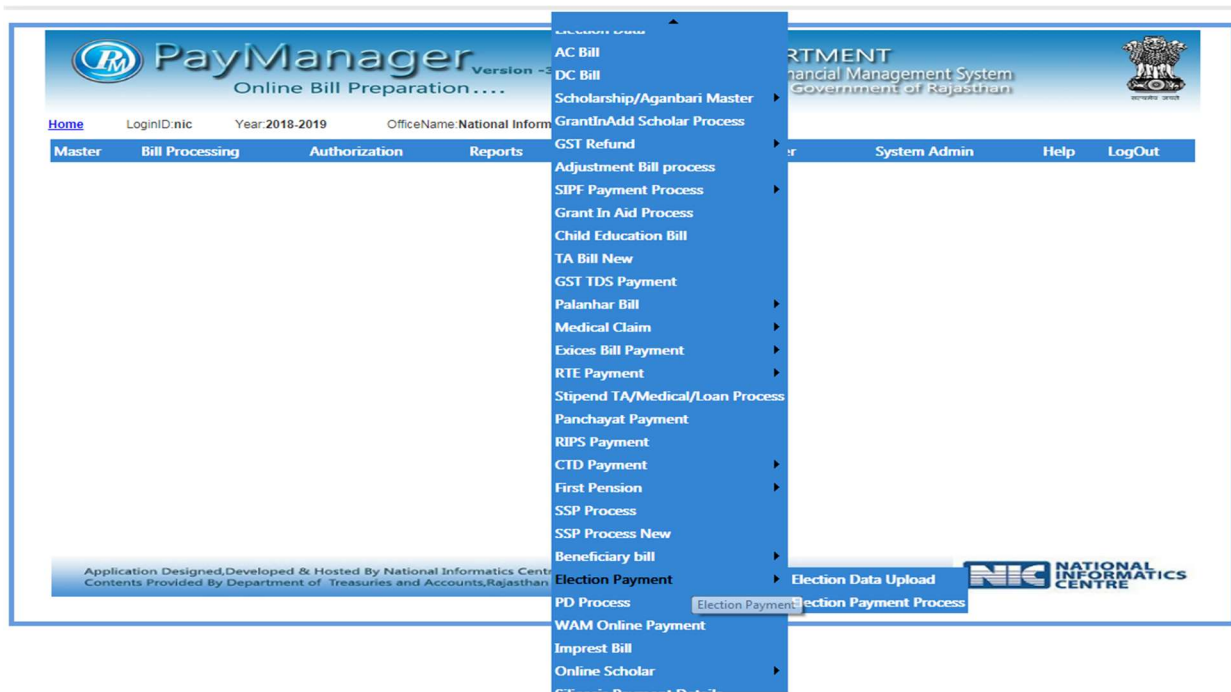


www.rajteachers.com

2. First create Group **Enter Group name** then Select Payment Type '**Election Payment**' then click on **submit**.



3. Go to **Other Bill** --- **Election payment** – **Election Data Upload**.

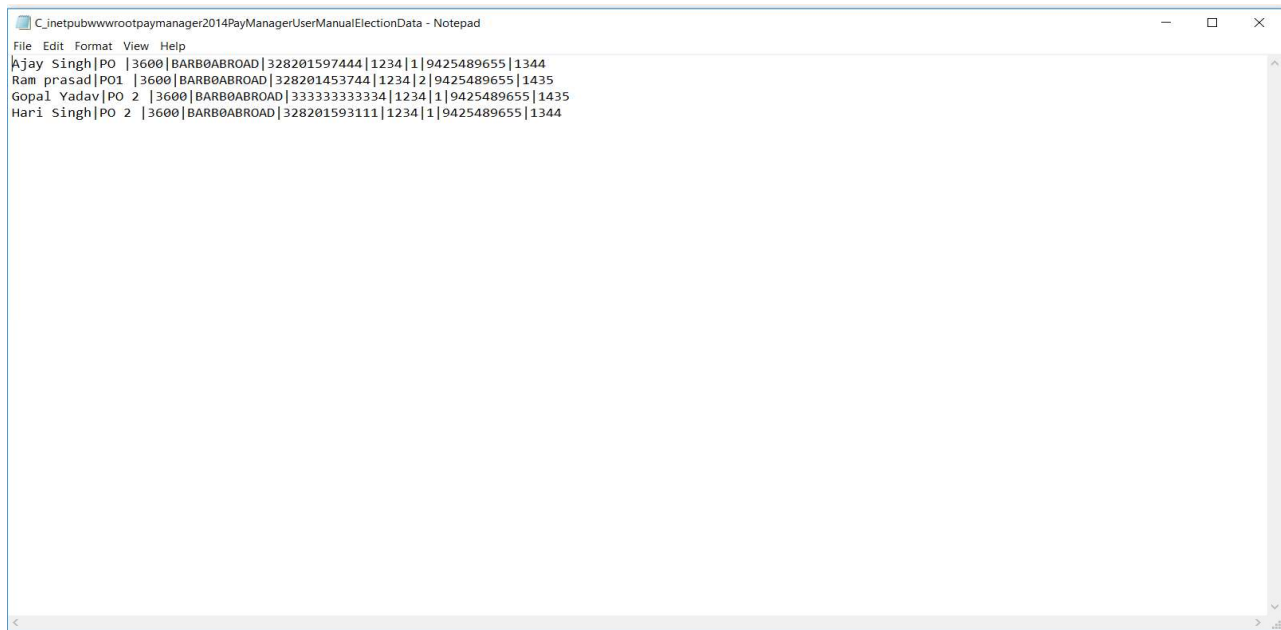


4. Download Sample File for upload data then enter all beneficiary in text file and upload by this option
Select Group Name that created in beneficiary group master then select file and upload data.



www.rajteachers.com

Sample File:



5. TO process bill of election payment first create group in Group master with related budget head then allocated bill number using Click on Bill Allocation.
Bill Type '**FVC**' , Bill Sub Type '**Election Payment**' , Object Head '**05**' then click on **Submit**.

The screenshot shows the 'PayManager' web application interface. The header includes the 'PayManager' logo, version '3.0', and the text 'FINANCE DEPARTMENT Integrated Financial Management System Government of Rajasthan'. Below the header is a navigation bar with links: Home, LoginID: nic, Year: 2018-2019, OfficeName: National Informatics Center, Master, Bill Processing, Authorization, Reports, Other Bill, Employee Corner, System Admin, Help, and LogOut.

The main content area displays the 'BILL NO ALLOCATION' form. The form has a dropdown menu for 'Bill Allocation' and a section titled 'Bill Allocation'. Inside this section, there are several fields and controls:

- Bill No Generate:** Radio buttons for 'Manual' (selected) and 'Auto'.
- Bill Type:** A dropdown menu with 'FVC' selected.
- Bill SubType:** A dropdown menu with 'Election Payment' selected.
- Object Head:** A text input field with '05' entered.
- Pay Month:** A dropdown menu with 'Nov' selected.
- Pay Year:** A text input field with '2018' entered.
- Bill Date:** A text input field with '20-11-2018' entered.
- Bill No:** A text input field with the placeholder 'Enter Bill No'.
- Bill Name:** A dropdown menu with '--Select Bill--' selected.

At the bottom of the form are two buttons: 'Submit' and 'Reset'.

The footer of the page contains the text: 'Application Designed, Developed & Hosted By National Informatics Centre. Contents Provided By Department of Treasuries and Accounts, Rajasthan.' and the 'NIC NATIONAL INFORMATICS CENTRE' logo.

6. Go to – Other Bill --- Election Payment – Election payment Process.

The screenshot shows the PayManager Online Bill Preparation interface. The top header includes the PayManager logo, version 3.0, and the Finance Department logo. The main menu has tabs for Master, Bill Processing, Authorization, Reports, Other Bill, Employee Corner, System Admin, Help, and LogOut. The 'Other Bill' menu is expanded, showing a list of bill types including AC Bill, DC Bill, Scholarship/Aganbari Master, GrantInAdd Scholar Process, GST Refund, Adjustment Bill process, SIPE Payment Process, Grant In Aid Process, Child Education Bill, TA Bill New, GST TDS Payment, Palanhar Bill, Medical Claim, Exces Bill Payment, RTE Payment, Stipend TA/Medical/Loan Process, Panchayat Payment, RIPS Payment, CTD Payment, First Pension, SSP Process, SSP Process New, Beneficiary bill, Election Payment, PD Process, WAM Online Payment, Imprest Bill, and Online Scholar. The 'Election Payment' option is highlighted. Below the menu, there are fields for Pay Year (2018), Pay Month (--Select Month--), and Select Group Name (Select Group Name). A 'Process' button is visible at the bottom right.

7. Select Bill details and group name then beneficiary details will be display below click on process button to process bill.

The screenshot shows the PayManager Online Bill Preparation interface with the 'Election Payment' process screen. The top header includes the PayManager logo, version 3.0, and the Finance Department logo. The main menu has tabs for Master, Bill Processing, Authorization, Reports, Other Bill, Employee Corner, System Admin, Help, and LogOut. The 'Other Bill' menu is expanded, showing a list of bill types including AC Bill, DC Bill, Scholarship/Aganbari Master, GrantInAdd Scholar Process, GST Refund, Adjustment Bill process, SIPE Payment Process, Grant In Aid Process, Child Education Bill, TA Bill New, GST TDS Payment, Palanhar Bill, Medical Claim, Exces Bill Payment, RTE Payment, Stipend TA/Medical/Loan Process, Panchayat Payment, RIPS Payment, CTD Payment, First Pension, SSP Process, SSP Process New, Beneficiary bill, Election Payment, PD Process, WAM Online Payment, Imprest Bill, and Online Scholar. The 'Election Payment' option is highlighted. Below the menu, there are fields for Pay Year (2018), Pay Month (November), Select Bill Name (bob1), and Select BillNo. (7878-15/11/2018). The 'Select Group Name' field is set to 'election dpt'. A 'Process' button is visible at the bottom right. Below the 'Process' button, there is a table showing the total beneficiary and total amount.

Total Beneficiary	Total Amount
0	

www.rajteachers.com

8. Check Report Go to **Report -- Election Reports ---- Election Inner outer / Election Extra Report.**

PayManager Online Bill Preparation

Home LoginID: nic Year: 2018-2019 OfficeName: National Informatics Center

Master Bill Processing Authorization

Pay Year : 2018 Pay Month :
Select Group Name: --Select Group Name--

Salary Report
Ekuber Reports
Receipt/Adjustment report
Election Reports
Ekuber ME Report
Other bill report
DA Reports
LTC Advance Bill Report
Surrender Report
DDO Reports
GST Reports
Employee Details
Treasury Reports
Stipend DA Arrear
E Advice Bill Report
SIPF Payment Report
MIS Reports
Department Report
GST TDS Payment Report
Online Scholar Report
Medical Claim Report
Scholar/Aganbari Reports
Stipend TA/Medical/Loan Reports
E-Panchayat Payment Reports
RIPS Payment Report
Child Education Reports
Anganwadi LIC Reports
Dual Reports
Excess Bill Reports
CTD Reports
First Pension Reports
SSP Reports
BVT/CTD/ snar/ Bannu reports

FINANCE DEPARTMENT
Integrated Financial Management System
Government of Rajasthan

Election EXTRA Reports

Employee Corner System Admin Help LogOut

Name: --Select Bill Name-- Select Bill No.: --Select Bill No--

User Manual

Application Designed, Developed & Hosted By National Informatics Centre.
Contents Provided By Department of Treasuries and Accounts, Rajasthan

veboades/ElectionDetailReport.aspx

PayManager Version -3.0
Online Bill Preparation....

Home LoginID: nic Year: 2018-2019 OfficeName: National Informatics Center

Master Bill Processing Authorization Reports Other Bill Employee Corner System Admin Help LogOut

Election Detail Report

Select Group Name: --Select Group Name--

Show Report

FINANCE DEPARTMENT
Integrated Financial Management System
Government of Rajasthan

Application Designed, Developed & Hosted By National Informatics Centre.
Contents Provided By Department of Treasuries and Accounts, Rajasthan

www.rajteachers.com