

➤ कम्पनी / फर्म एवं कर्मचारी द्वारा ई-पास आवेदन करने के लिये। अपने मोबाइल / कम्प्यूटर / लेपटोप में निम्न वेब साइट खोलकर नीचे दी गई प्रक्रिया के अनुसार आवेदन करेंगे।

[epass.rajasthan.gov.in](http://epass.rajasthan.gov.in)

इस पर उक्त पेज खुलेगा।

E-Pass Login  
Apply for Lockdown Pass

SSO ID अपनी SSO ID अंकित करेंगे।

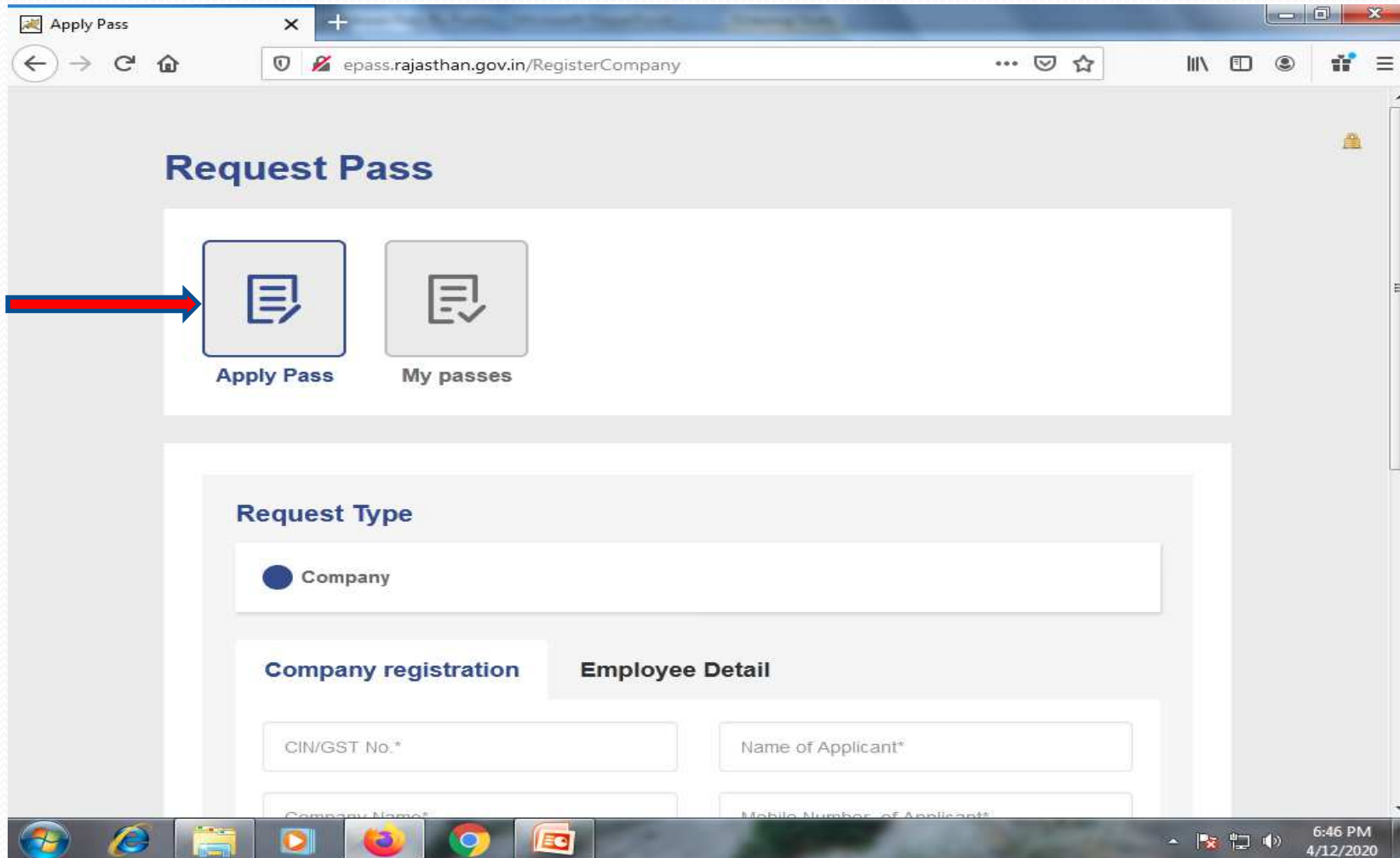
Password अपना Password अंकित करेंगे।  
Please fill out this field.

Login  
Get SSO ID [Click Here](#)

© Government of Rajasthan

6:41 PM  
4/12/2020

Apply Pass पर क्लिक कर कम्पनी की सूचना अंकित करेंगे।



The screenshot shows a web browser window with the URL [epass.rajasthan.gov.in/RegisterCompany](http://epass.rajasthan.gov.in/RegisterCompany). The page title is "Apply Pass". The main heading is "Request Pass". Below this heading, there are two buttons: "Apply Pass" and "My passes". A red arrow points to the "Apply Pass" button. Below the buttons, there is a "Request Type" section with a radio button selected for "Company". Underneath, there are two tabs: "Company registration" and "Employee Detail". The "Company registration" tab is active, showing input fields for "CIN/GST No.\*", "Company Name\*", "Name of Applicant\*", and "Mobile Number of Applicant\*". The Windows taskbar at the bottom shows the time as 6:46 PM on 4/12/2020.

कम्पनी की सूचना अंकित करने के बाद पर Next पर क्लीक करेगे।

Apply Pass

epass.rajasthan.gov.in/RegisterCompany

Company

Company registration Employee Detail

08CQSPS1626J1Z7

Digital Solution

60 Foot Road Alwar

ALWAR

N.E.B

digitalsolutionalwar@gmail.com

Devender

9667149714

Company Web Site

02

Print/Electronic

02

\*Pass information will be sent on this email id

Next

6:55 PM 4/12/2020

Company की सूचना भरने के बाद कर्मचारी की सूचना भरेंगे।

The screenshot shows a web browser window with the URL [epass.rajasthan.gov.in/RegisterCompany](http://epass.rajasthan.gov.in/RegisterCompany). The page has a header with a 'Company' logo and two tabs: 'Company registration' and 'Employee Detail'. The 'Employee Detail' tab is active and contains the following form fields:

Name*	Person Photo*	Upload
SSO ID	Person ID Photo*	Upload
Age*	Person Id issued by company*	Upload
Mobile No.*	Email id	
Designation/Profession	Reason of Movement in lockdown	
Permanent	Pass Validity: 12-04	14-04
-- District --	Duty Timings: 8:00 /	10:00
	Starting Point*	

The browser's taskbar at the bottom shows the time as 6:56 PM on 4/12/2020.

अन्य व्यक्ति को जाडने के लिये Add More Person पर क्लीक करेगे ।

Age\*

Mobile No.\*

Designation/Profession

Permanent

-- District --

-----select-----

Vehicle No.\*

Two Wheeler

Job Description\*

Person Id issued by company\* **Upload**

Email id

Reason of Movement in lockdown

Pass Validity: 12-04 14-04

Duty Timings: 8:00 / 10:00

Starting Point\*

Destination or Area\*

Office Duty

**Add More Person** **Submit Application For Pass**

यदि अन्य व्यक्ति को नहीं जाडना है तो **Submit Application for Pass** पर क्लीक करेगे।

Apply Pass

epass.rajasthan.gov.in/RegisterCompany

Age\*

Mobile No.\*

Designation/Profession

Permanent

-- District --

-----select-----

Vehicle No.\*

Two Wheeler

Job Description\*

Person Id issued by company\* **Upload**

Email id

Reason of Movement in lockdown

Pass Validity: 12-04 14-04

Duty Timings: 8:00 10:00

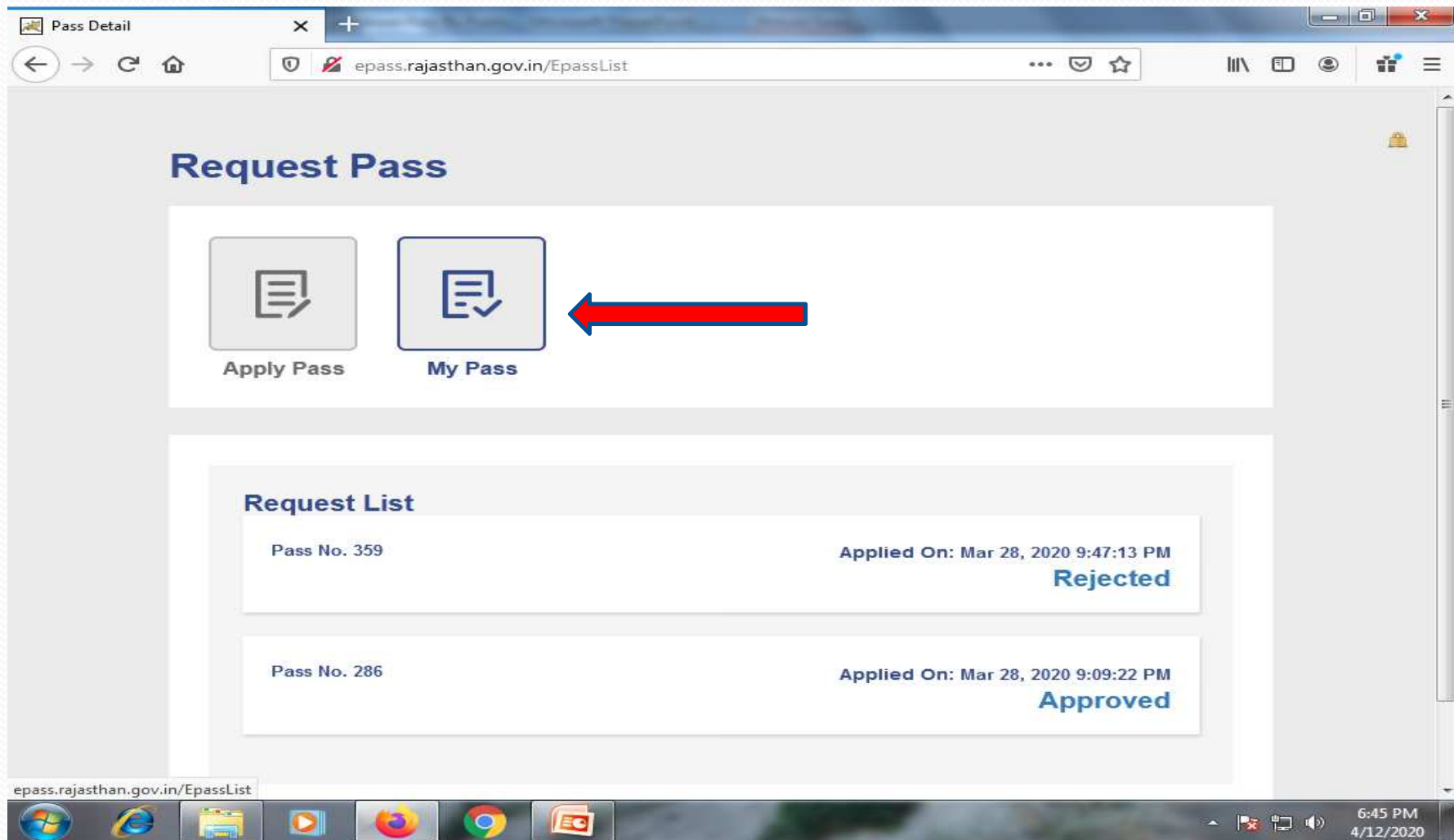
Starting Point\*

Destination or Area\*

Office Duty

**Add More Person** **Submit Application For Pass**

ई-पास का Status चैक करने के लिये  
My Pass पर क्लीक करेंगे।



The screenshot shows a web browser window with the URL [epass.rajasthan.gov.in/EpassList](http://epass.rajasthan.gov.in/EpassList). The page title is "Pass Detail". The main heading is "Request Pass". Below this heading are two buttons: "Apply Pass" and "My Pass". A red arrow points to the "My Pass" button. Below the buttons is a "Request List" table with two rows of data.

Pass No.	Applied On:	Status
359	Mar 28, 2020 9:47:13 PM	Rejected
286	Mar 28, 2020 9:09:22 PM	Approved



ई-पास Reject or Approved show करेगा ।

The screenshot displays the 'Request Pass' interface on the website [epass.rajasthan.gov.in/EpassList](http://epass.rajasthan.gov.in/EpassList). The page features two main sections: 'Request Pass' and 'Request List'.

**Request Pass Section:**

- Apply Pass:** A button with a document icon and a pencil, used to submit a new pass request.
- My Pass:** A button with a document icon and a checkmark, used to view the status of existing pass requests.

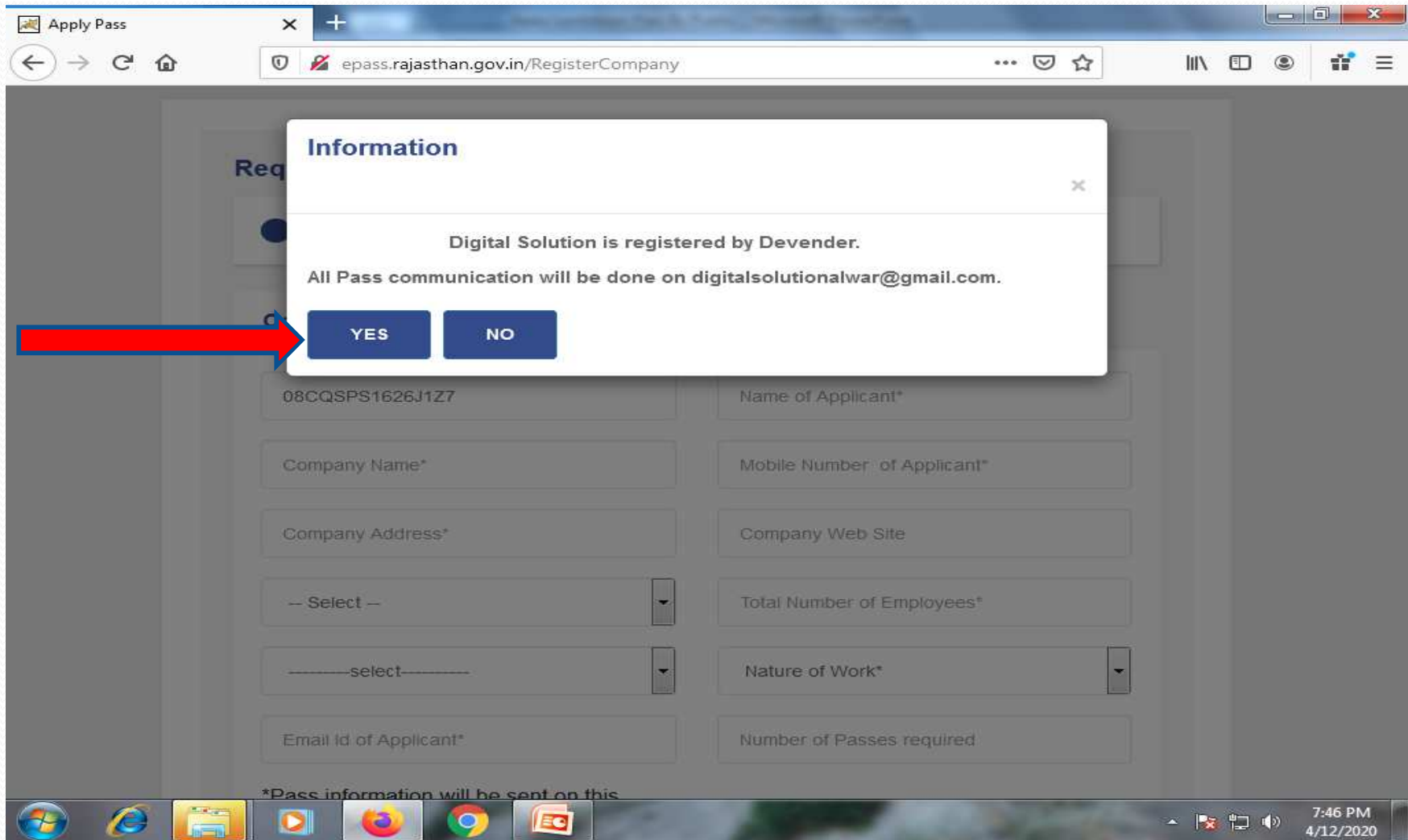
**Request List Section:**

Pass No.	Applied On	Status
Pass No. 359	Mar 28, 2020 9:47:13 PM	Rejected
Pass No. 286	Mar 28, 2020 9:09:22 PM	Approved

Red arrows in the image point from the status text 'Rejected' and 'Approved' to the corresponding status labels in the table above.

The Windows taskbar at the bottom shows the system time as 6:45 PM on 4/12/2020.

किसी भी कम्पनी द्वारा अपने **CIN/GST No** एक बार ही **Registered** करने होंगे उसके बाद प्रत्येक कर्मचारी का डाटा भरते समय निम्न अलर्ट आयेगा इस पर **Yes** पर क्लिक करने पर केवल कर्मचारी का डाटा वाला कॉलम खुल जायेगा।



➤ यदि आपकी **SSO ID** नहीं बनी हुई है तो आप निम्न वेब साइट पर जाकर बना सकते हैं अन्यथा अपने परिवार जन से भी आवेदन करा सकते हैं ।

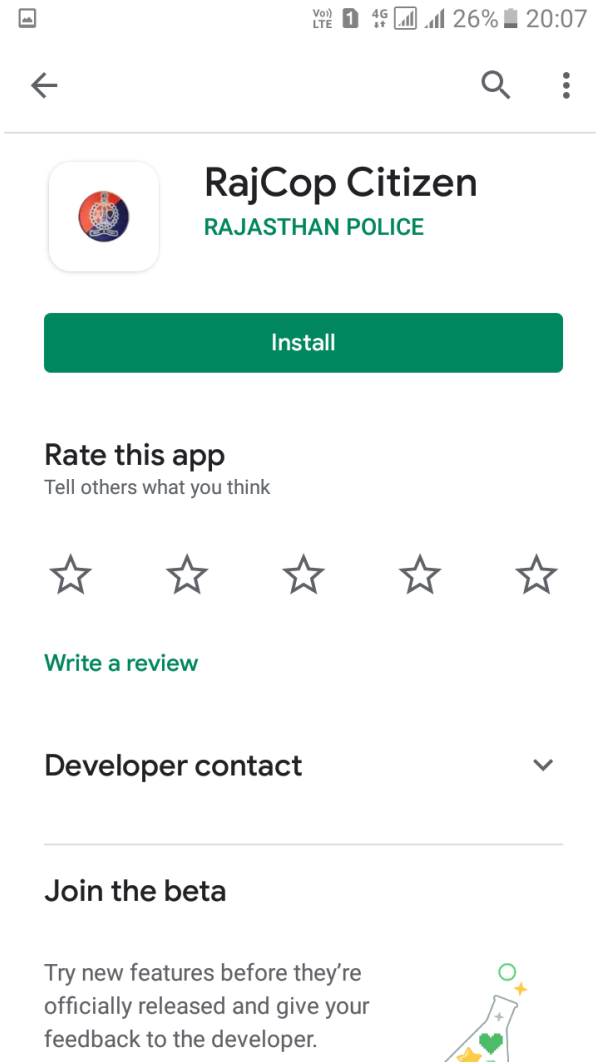
**[sso.rajasthan.gov.in](http://sso.rajasthan.gov.in)**



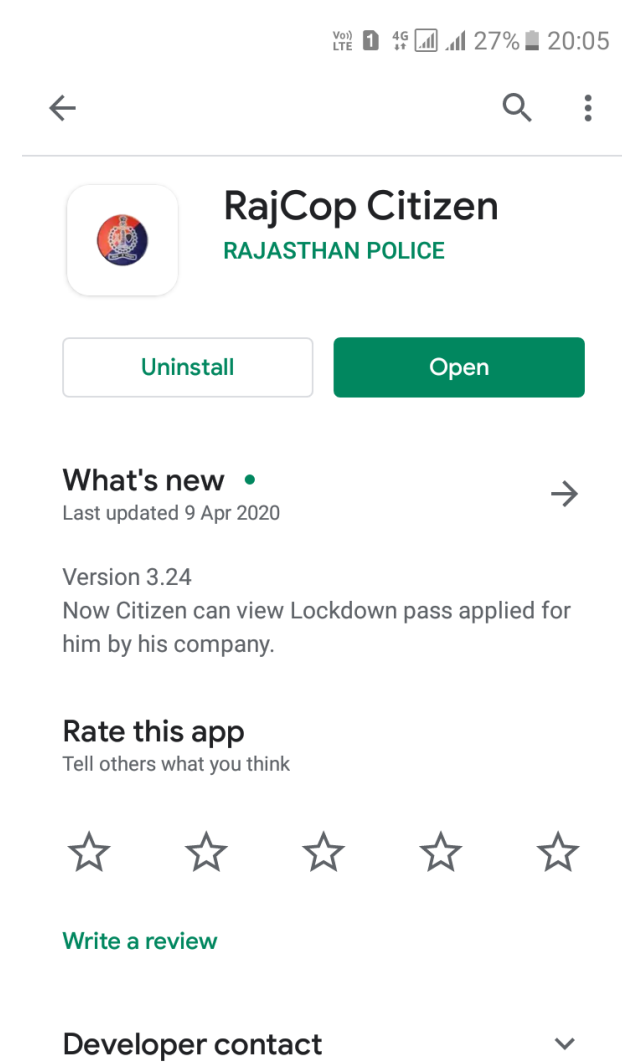
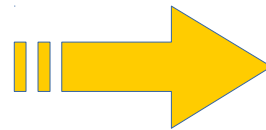
# Thanks

# Rajcop Citizen App के माध्यम से Lockdown E-Pass के लिये आवेदन करने की प्रक्रिया :-

1. सर्वप्रथम Play Store से Rajcop Citizen App , Install करेंगे।

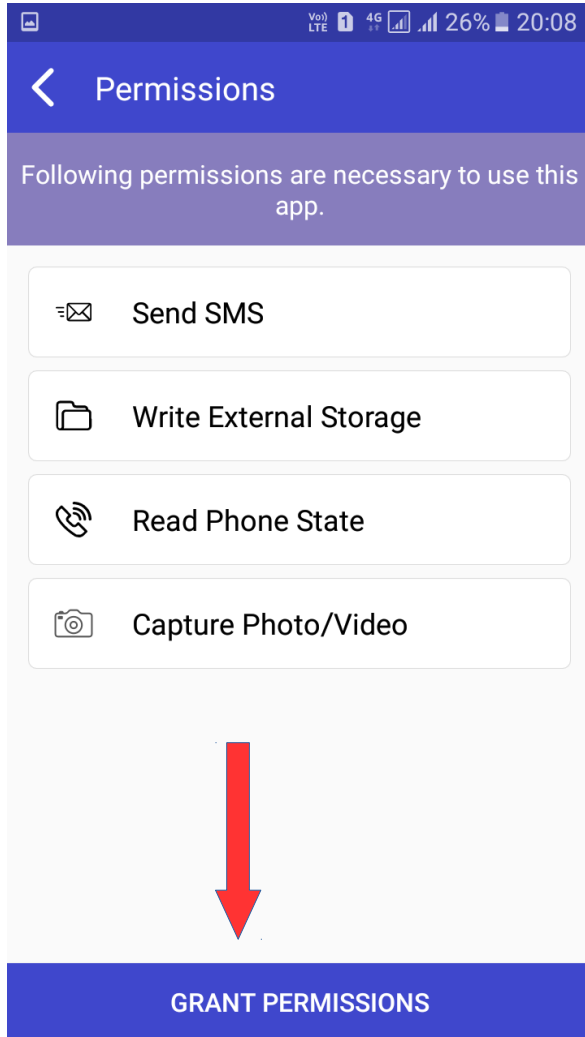


**Step-1**

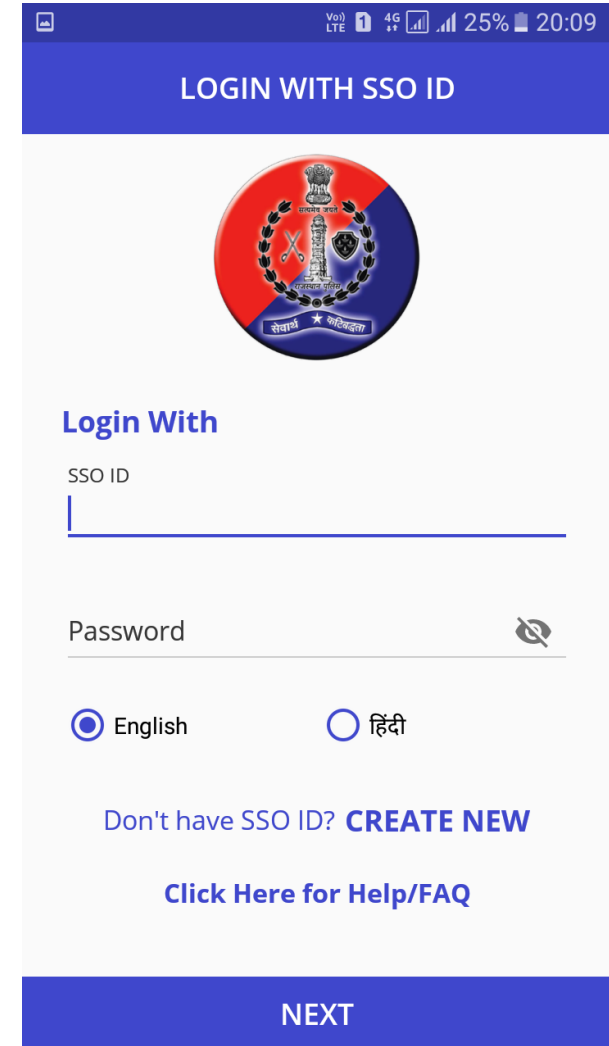
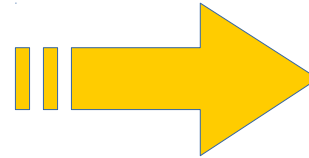


**Step-2**

# App के Install होने पर Grant Permissions पर Click करते हुए SSO ID से Login करेंगे –

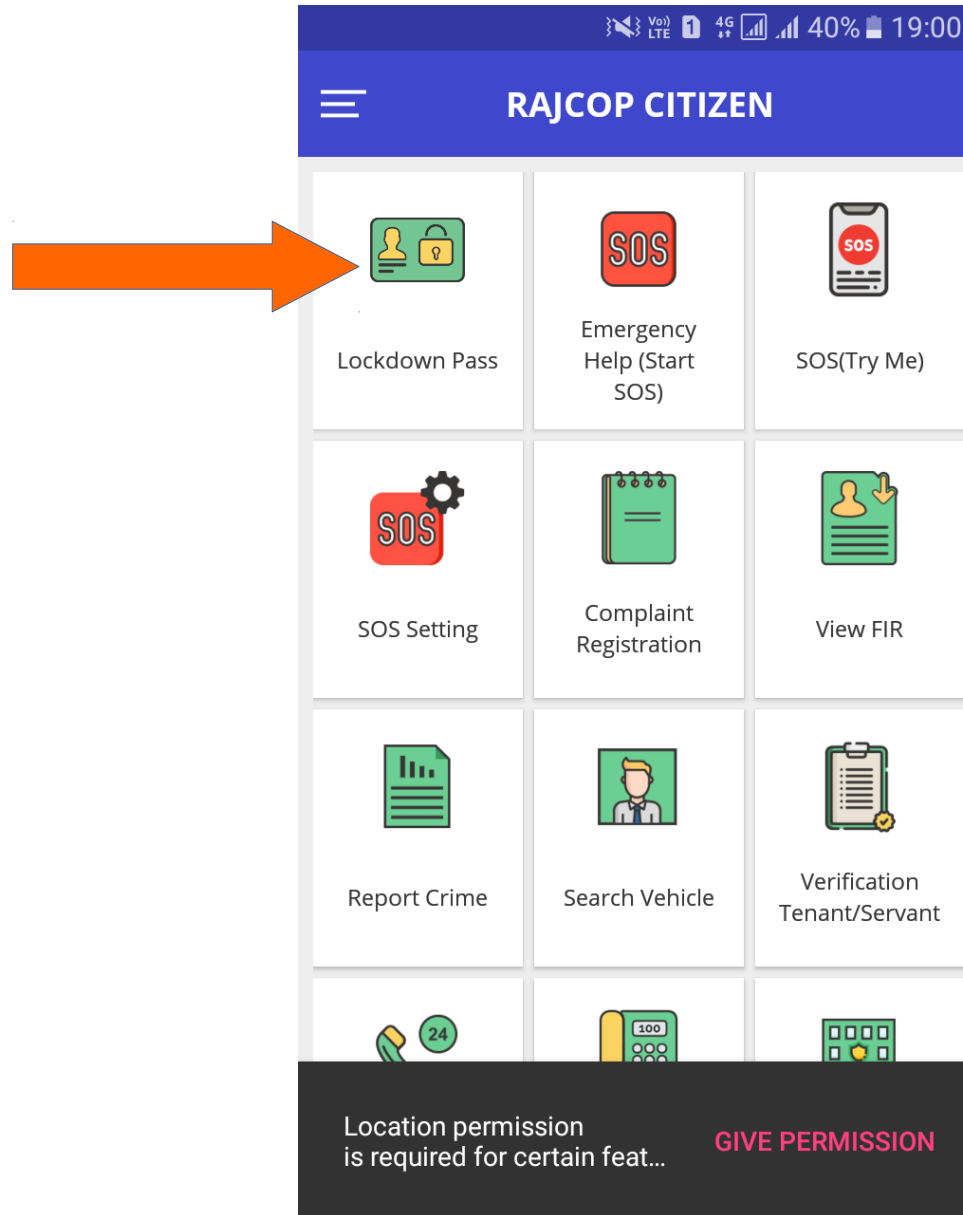


Step-3

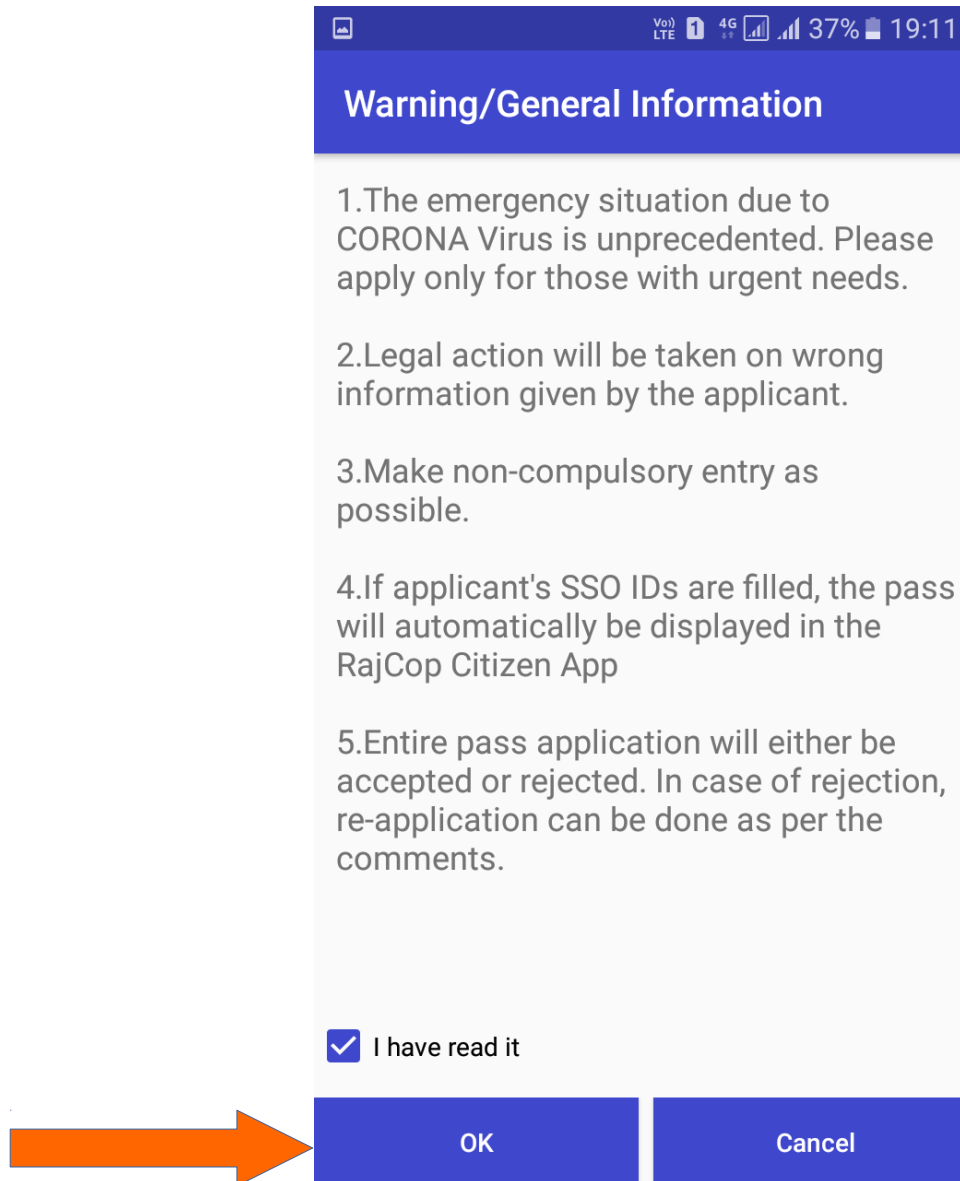


Step-4

Login होने पर Rajcop Citizen App के Main Page पर First Option , Lockdown Pass का है।



Lockdown Pass पर Click करते हैं। Click करते ही Warning/General Information प्रदर्शित होती है Ok पर Click करते हैं



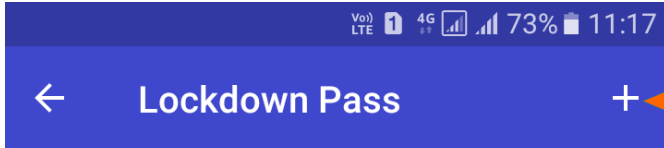


( + ) पर Click करेंगे। जब आवेदक ( + ) पर Click करता है तो तीन ऑप्शन प्रदर्शित होते हैं

1. **Individual(S)**:- सिर्फ एक व्यक्ति के लिए

2. **Company/Firm**:- किसी कम्पनी / फर्म के व्यक्तियों लिये

3. **Apply For Existing Pass**:- पुर्व में आवेदन किये गये ई-पास की जानकारी के लिए



VoLTE 4G 73% 11:17

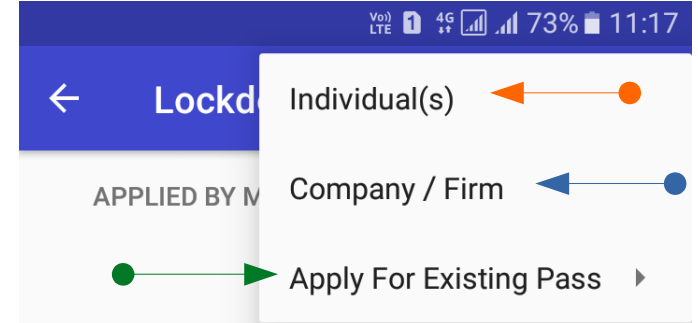
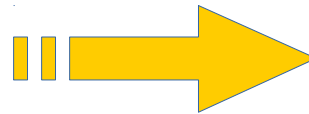
← Lockdown Pass +

APPLIED BY ME APPLIED FOR ME

Click + above to apply pass

Please check your email on khushiram Yadav9100@gmail.com for Acceptance Or Rejection of your Lockdown Pass.

**Step-7**



VoLTE 4G 73% 11:17

← Lockdown Pass +

Individual(s)

Company / Firm

Apply For Existing Pass

APPLIED BY ME APPLIED FOR ME

Click + above to apply pass

Please check your email on khushiram Yadav9100@gmail.com for Acceptance Or Rejection of your Lockdown Pass.

**Step-8**

Individual (S) पर Click करते ही हमारे सामने Individual Pass Request का Form open होता है जिसमें आवेदक अपनी जानकारी Form के अनुसार भरेगा

VoLTE 4G 71% 11:45

← Individual Pass Request

Name \*

Khushi Ram

Age (in years)\*

23

Email \*

khushiramyadav9100@gmail.com

Pass status will be sent on this id.

Mobile Number \*

9636490555

Officers are likely to call you on above mobile number before issuing pass.

District \*

अलवर

Thana \*

कोतवाली अलवर

[Click here to know your police thana.](#)

Company/Firm पर Click करते ही हमारे सामने Comapny/Firm Pass Request का Form open होता है जिसमें कम्पनी या फर्म की जानकारी भरी जायेगी।

The screenshot shows a mobile application interface for a 'Company/Firm Pass Request' form. The form is displayed on a smartphone screen with a status bar at the top showing 'VoLTE', '4G', signal strength, 70% battery, and the time 11:51. The form has a blue header with a back arrow and the title 'Company/Firm Pass Request'. The form fields are as follows:

- CIN/GST Number(this will be validated) \***: A text input field.
- Company/Firm Name \***: A text input field.
- Nature Of Work \***: A dropdown menu with the selected option 'Banks/ATM/Insurance'.
- Company Address \***: A text input field.
- District \***: A dropdown menu with the selected option '---Select District---'.
- Thana \***: A dropdown menu with the selected option '---Select Thana---'. Below this field is a link: 'Click here to know your police thana.'

Below the form fields is a section titled 'Applicant Details' with a horizontal line. The first field in this section is 'Name \*'.

Company/Firm की जानकारी भरने के बाद कम्पनी या फर्म से संबंधित व्यक्ति की जानकारी **Add Person** पर **Click** करके भरेगे।

VoLTE 4G 68% 12:09

← Company/Firm Pass Request

KHUSHI

Email \*

khushiram Yadav9100@gmail.com

Mobile Number \*

9636490555

Officers are likely to call you on above mobile number before issuing pass.

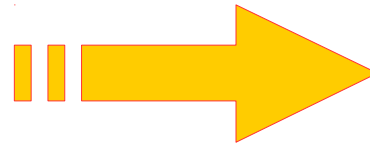
Website

Total Number of Employees \*

Number Of Pass Required

Add Person

Step-11



VoLTE 4G 29% 19:48

← Add Company Person

Digital Solution

Name \*

Khushi ram yadav

Age (in years)\*

25

SSO ID (Strongly Recommended)

RJAL201502035167

Mobile Number \*

9636490555

Designation / Profession \*

Operator

Employment Type \*

Permanent

Job Type \*

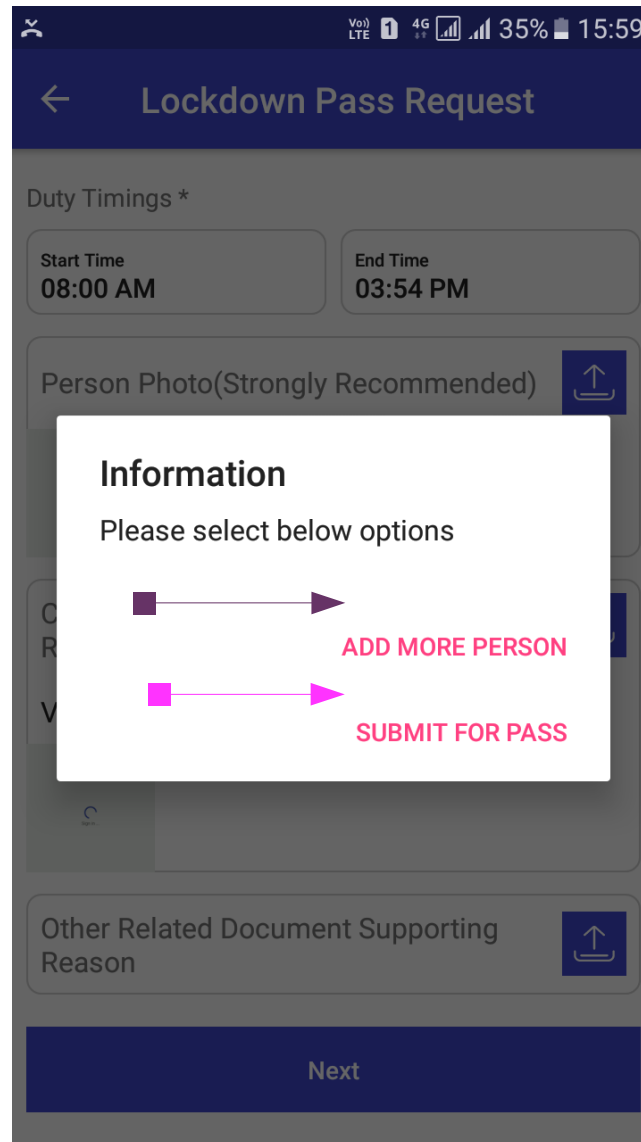
Office Duty

Step-12

जब आवेदक सम्पूर्ण जानकारी E-Pass Request Form में भर देगा तो अंत में Information की pop up window Show होती है। जिसमें Two Options है।

1. **Add More Person** :- किसी अन्य व्यक्ति को भी Add करना है

2. **Submit For Pass** :- Completely Submit



The screenshot shows a mobile application interface for a "Lockdown Pass Request". The top bar is dark blue with a back arrow and the title "Lockdown Pass Request". Below the title, there is a section for "Duty Timings \*" with two input fields: "Start Time" set to "08:00 AM" and "End Time" set to "03:54 PM". Below this is a section for "Person Photo (Strongly Recommended)" with an upload icon. A white pop-up window titled "Information" is overlaid on the form, containing the text "Please select below options" and two options: "ADD MORE PERSON" (indicated by a purple arrow) and "SUBMIT FOR PASS" (indicated by a pink arrow). Below the pop-up is a section for "Other Related Document Supporting Reason" with an upload icon. At the bottom of the form is a dark blue button labeled "Next".

