

**GOVERNMENT OF RAJASTHAN  
FINANCE DEPARTMENT  
(RULES DIVISION)**

**Memorandum**

**No. F.1(1)FD/Rules/2012**

**Jaipur, dated : 24 SEP 2020**

**Sub : Regularization of absence period during lockdown period.**

The question of regularization of absence period, during the lockdown period, of Government servants who proceeded on leave or left headquarter with permission, but could not report for duty due to non-availability of public transport/ flights and restrictions on movement of persons as per orders of Ministry of Home Affairs, Gol or Home Department, Govt. of Rajasthan, issued from time to time, to contain the spread of COVID-19 pandemic in the country, is under consideration of the Government.


The matter has been considered and it has been decided that absence period during the lockdown period may be regularised as under:-

Sr. No	Situation	Clarification
1	Government Servants who were on official tour and were unable to return to their Headquarters (HQs) due to non-availability of Public Transport.	Deemed to have joined duty on the date of expiry of official tour, if intimation in any form, indicating difficulty in joining duty due to non-availability of public transport/flights, has been given by the Government servant to the office.
2	Government servants who were on leave prior to issuance of lockdown orders with effect from 22.03.2020 and the leave ended during lockdown period.	Deemed to have joined duty from the date of expiry of leave, if intimation in any form, indicating difficulty in joining duty due to non-availability of public transport/flights has been given by the Government

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		servant to the office. In case of leave on medical grounds, this is subject to production of medical/fitness certificate.
3	Government servants who left HQ on the week-end with permission, prior to lockdown, i.e. 20.03.2020 (Friday), but could not return to HQ on 23.03.2020(Monday) due to non-availability of transport.	Deemed to have joined on 23.03.2020, if intimation, in any form indicating difficulty in joining duty due to non-availability of public transport/flights has been given by the Government servant to the office.
4	Government servants who were on leave prior to issuance of orders of lockdown with effect from 22.03.2020 and the leave expired during the lock down period, but who wish to curtail the leave before expiry and join duty.	Curtailment of sanctioned leave may not be agreed to, unless allowed by the leave sanctioning authority only in rare cases based on official exigency. From the date following the date of expiry of leave during the period of lockdown, the employee may be deemed to have joined duty.

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**(T. Ravikanth)**  
**Secretary to the Government,**  
**Finance (Budget)**


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1. Secretary to H.E. Governor.
2. Principal Secretary to Hon'ble Chief Minister.
3. All Special Assistants / Private Secretaries to Ministers / State Ministers.
4. All Additional Chief Secretaries/ Principal Secretaries/Special Secretaries to the Government.
5. D.S. to Chief Secretary.
6. Accountant General Rajasthan, Jaipur (200 copies).
7. All Heads of the Departments.
8. Director, Treasuries & Accounts, Rajasthan, Jaipur with 100 spare copies for sending to all Sub-Treasury Officers.
9. Director, Pension & Pensioners' Welfare Department, Rajasthan, Jaipur.
10. Deputy Director (Statistics), Chief Ministers' Office.
11. All Treasury Officers.
12. All Sections of the Secretariat.
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14. Vidhi Rachana Sanghathan, for Hindi translation.
15. Technical Director, Finance Department (Computer Cell).

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2. Registrar General, Rajasthan High Court, Jodhpur / Jaipur.
3. Secretary, Rajasthan Public Service Commission, Ajmer.
4. Secretary, Lokayukta Sachivalaya, Rajasthan, Jaipur.

  
24/09/2020

(S. K. Verma)  
Joint Secretary-I

(RSR 40/2020)

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